

OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME 2020-2021 AND PERFORMANCE MONITORING PLAN

PART A – MEETING PROGRAMME

MEETING DATE & VENUE	AGENDA ITEM	SUMMARY OF ISSUE	CABINET PORTFOLIO (link to Corporate Outcome)	RESOLUTION / RECOMMENDATION	Comments
Tuesday, 16 June 2020 6.00 p.m. Deadline for reports: 5 June 2020	Annual Report	Overview and Scrutiny Work for the period 2019/20	All	RESOLVED that the Overview and Scrutiny Annual Report for 2019/20 be commended to Full Council	
	Place Based Integration	Verbal update on Progress	Economy and Enterprise (Thriving Communities)	RESOLVED that - 1. the update provided on Place Based Integration be noted; 2. the Board Task and Finish Group considering Place Based Integration be taken forward.	
	Poverty Task and Finish Group	Update	Covid-19 Response (Thriving Communities)	RESOLVED – that 1. the Overview and Scrutiny Board Poverty Task and Finish Group assist in the update of the Council’s Poverty Strategy; 2. the terms of reference for the Poverty Task and Finish Group be reviewed in light of the forthcoming Workshop for senior Councillors, senior Officers and partners as	

				reported to the Board by the Deputy Leader and Portfolio Holder for Covid-19 Response.	
	Work Programme	Update	All	RESOLVED – that 1. the Overview and Scrutiny Board Work Programme 2020/21, as presented, be noted; 2. the deliberations of the Extending the Co-operative Approach to the Use of Council Asset Policy Task and Finish Group be referred to the Leader of the Council and the Cabinet for their consideration.	
Wednesday, 22 July 2020 6.00 p.m. Deadline for reports: 10 July 2020	Statement of Community Involvement	Consultation	Housing (Cooperative Services)	RESOLVED that the proposed policy and the comments made by the Overview and Scrutiny Board members be noted.	Policy Framework
	Customer Services Strategy: Unreasonable Behaviour	Consultation	Finance & Green (Cooperative Services)	RESOLVED that: 1. The Unreasonable Behaviour Policy and updated Corporate Complaints Policy be noted. 2. The comments provided by members be noted. 3. The updated policies be circulated to members.	

	Overview and Scrutiny Board Work Programme	Review of Work Programme		<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The Overview and Scrutiny Board Work Programme be noted. 2. The updates on the work programme provided at the meeting be noted. 3. The updates on the motions referred from Council be noted and provided as part of the Council action report. 	
<p>Tuesday, 8 September 2020, 6.00 p.m.</p> <p>Deadline for reports: 26 Aug 2020</p>	Local Development Scheme	Policy Update	Housing (Thriving Communities)	<p>RESOLVED that the recommended revisions to the Local Development Scheme be supported and it be agreed that the go forward for approval.</p>	Policy Framework
	Safeguarding Adults Board Annual Report	Annual reporting	Health and Social Care	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The Oldham Adults Safeguarding Board Annual Report and the tremendous work undertaken in the 12-month period be noted. 2. A Task and Finish Group be established to explore issues of ethnicity and safeguarding, the terms of reference for which to be considered by the Chair and Councillor Toor. 	
	Council Motions Update: Tax Relief for Public Transport	Motion referred from Council	Neighbourhoods and Culture	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The Board would support asking the Chief Executive to write to the Prime Minister and the 	

				<p>Chancellor of the Exchequer to request that the Government introduces a tax relief scheme on seasonal travel tickets (following the principles outlined in Mr. Johnson's Telegraph article in 2013), making this effective as soon as possible and to the Mayor of Greater Manchester saying that we all should support such a scheme.</p> <p>2. The Pay and Reward Team report to the next meeting of the Board on matters relating to the offering of a Bike to Work Scheme.</p>	
	Youth Council: Employment and Apprenticeships	Motion referred from Council	Children and Young People	RESOLVED that a workshop be convened with the Youth Council and relevant officers to address the resolutions in the Youth Council motions relating to the development of the digital sector in the town, the review of apprenticeships across Oldham and offering of digital apprenticeships by the Council.	
Tuesday, 20 October 2020 6.00 p.m. Deadline for Reports: 8 October 2020	Get Oldham Working and Career Advancement Services (Work and Skills Strategy)	Update on the strategy	Economy and Skills (An Inclusive Economy)	RESOLVED that: 1. The update be noted. 2. The recovery plan to be put in place for the next twelve months be brought to the Board for review. 3. The revised Strategy b brought to the Board.	Requested by Board in July 2019

	Impact of Covid 19 on Unemployment, Including Young People and Care Leavers		Economy and Skills (An Inclusive Economy)	RESOLVED that: 1. The update be noted. 2. The update on the Covid-19 recovery plan be brought to the Board at the earliest opportunity.	
	Community Safety and Cohesion Partnership	Policy Update	HR and Corporate Reform (Thriving Communities)	RESOLVED that: 1. The update be noted. 2. Once the draft plan had been put together, it would be circulated to Board Members for their comments.	Policy Framework
	Update on Northern Roots	Update on Project	Economy and Skills (Cooperative Borough)	RESOLVED that: 1. The appointment of further Independent Directors be noted. 2. The appointment of an Independent Director as Chair be recommended. 3. An update be provided to the Board when charitable status was established. 4. The update be noted.	
	Salary Sacrifice Cycle to Work Scheme	Update on salary scheme	HR and Corporate Reform	RESOLVED that: 1. The update be noted. 2. HR be requested to provide information on the timeline for the payroll system to be circulated to the Board.	Requested by the Board in September 2020
	Council Motion Updates 'Let's All Do Our Bit to Tackle Litter'	Various	Various	RESOLVED that: 1. The information contained in the report be noted. 2. The update as provided in the report be included in the next Council action update.	

				3. An update be received when available from Environmental Services related to Charity Bins.	
	Amendment to United Nations Sustainable Development Goals	Various		RESOLVED that the inclusion of the Amendment to the report not be agreed or commended to Council.	
Thursday, 5 November 2020 6.00 p.m. Special	Greater Manchester Spatial Framework	Consultation	Housing	<p>RESOLVED that:</p> <p>The following be recommended to Cabinet:</p> <ol style="list-style-type: none"> 1. That the GMSF: Publication draft 2020, including site allocations and green belt boundary amendments, and reference to the potential use of compulsory purchase powers to assist with site assembly and the supporting background documents, for publication pursuant to Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 for a period for representations between 1 December 2020 and 26 January 2021 be approved. 2. That the GMSF: Publication Draft 2020 be approved for submission to the Secretary of State for examination following the period for representations. 3. That delegation to Director of Economy authority to approve the relevant Statement of Common Ground(s) required pursuant to the National Planning Policy Framework 2018 be approved. 	Policy Framework

				<p>4. That delegation to the Greater Manchester Lead Chief Executive, Housing, Homelessness and Infrastructure, in consultation with Salford City Mayor, Paul Dennett the Portfolio Leader for Housing, Homelessness and Infrastructure to make minor or non-material amendments to the GMSF: Publication Draft 2020 and background documents prior to their publication be approved.</p>	
	GM2040 Transport		Environmental Services	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. It be noted that on the 9th November 2020, the Cabinet would be recommended to endorse the refreshed Greater Manchester Transport Strategy and the final version of Our Five-Year Delivery Plan for approval by GMCA and publication in December 2020, alongside Greater Manchester's Plan for Homes, Jobs and the Environment (GMSF), subject to the correction of a small number of errors identified in Appendix D. 2. It be noted that on, 9th November 2020 the Cabinet would be recommended to approve the Oldham Local Implementation Plan for publication as an appendix to Our Five-Year Deliver Plan, acknowledging that this was a 'live' document and would be subject to regular review and update as appropriate. 	Policy Framework

				<p>3. It be noted that, on the 9th November 2020, the Cabinet would be recommended to delegate authority to the Leader and the Cabinet Member for Neighbourhoods and Culture to approve future updates of the Oldham Local Implementation Plan.</p> <p>4. An update be brought to the Board in six months.</p>	
<p>Tuesday, 1 December 2020 6.00 p.m.</p> <p>Deadline for Reports: 19 Nov 2020</p>	Green New Deal Strategy and Generation Oldham	Update on the action plan and scheme	Finance and Green (Cooperative Services)		
	Youth Justice Plan	Annual Report	HR and Corporate Reform (Thriving Communities)		Policy Framework
	Youth Offer	An update on the Council's Youth Offer (Youth Council to be invited to attend)	Children and Young People (Cooperative Services)		
	Local Plan	Issues and Options	Housing		Policy Framework
	Opportunity Area Funding	Update on the Funds	Education (Thriving Communities)		
<p>Tuesday, 19 January 2021 6.00 p.m.</p> <p>Deadline for Reports: 8 Jan 21</p>	SEND Services	Update on the services and progress against the Written Statement of Action	Education (Thriving Communities)		Requested by Board in January 2020

	Homelessness Strategy 2021	Review of Strategy	Housing (Cooperative Services)		Policy Framework
	Place Based Model	Update	HR and Corporate Reform		
Tuesday, 9 March 2021 6.00 p.m. Deadline for Reports: 16 Feb 2021	Safeguarding Adults Board Three Year Strategy 2021/2024	Review of Strategy	Health and Social Care		Policy Framework
	Licensing Policy	Review of the Policy	Neighbourhoods and Culture (Cooperative Services)		Policy Framework
	20's Plenty in 2020	Council Motion	Neighbourhoods and Culture (Cooperative Services)		Council Motion (4 Nov 2020)

PART B – ONE OFF MEETINGS / WORKSHOPS / TASK AND FINISH GROUPS

Date	Title	Summary of issue	Cabinet Portfolio	Timescales	Notes	Outcome
14 July 2020 at 5.00 p.m	Place Based Integration Workshop	Further review	HR and Corporate Reform	Scheduled January 2021		
19 Oct 2020 at the rise of Special Meeting	Poverty	Workshop scheduled	Covid19 Response	Workshop took place on 19 Oct 2020		
TBC	Youth Council Motion	Digital Apprenticeships and Employment				

TBC	Adults Safeguarding	Explore issues of ethnicity and safeguarding	Health and Social Care			
------------	---------------------	--	------------------------	--	--	--

PART C – OUTSTANDING ISSUES – DATES TO BE DETERMINED

When Discussed	Title	Summary of issue	Cabinet Portfolio	Timescales	Notes	Outcome
22 Oct 19	Youth Council Motions: Motion related to Knife Crime and a discussion was held at O&S on 22 Oct 19. Council further approved a motion related to 'Make Your Mark' for a discussion with Cabinet members	The Youth Council held a Summit in February 2020, outcomes were to be shared with O&S. Make Your Mark – to discuss what is being done to address issues associated with the environment, knife crime, youth violence and public transport.	Children's Services			
	Corporate Plan	Consultation on new Plan	All		Policy Framework	
	Thriving Communities	Update on the programme	(Thriving Communities)		Requested by Board in July 2019	
	Future High Street Fund and Towns Fund	Update	Economy & Skills (An Inclusive Economy)			
	Opportunities Fund	Update on the Fund	Education	Scheduled December 2020	Requested by the Board in September 2020	
	Northern Roots	Update on the Project	Economy and Skills	Scheduled October 2020	Requested by the Board in September 2020	Noted.
	Clean Air	Update	Neighbourhoods and Culture		Requested by the Board in September 2020	
	Bike to Work Tax Relieve Scheme	Update	HR and Corporate Reform	Scheduled October 2020	Requested by the Board in September 2020	Noted.

	Proposed Landlord Licensing	Consultation	Housing (Cooperative Services)		Consultation delayed	
--	-----------------------------	--------------	--------------------------------	--	----------------------	--

PART D – ACTIONS FROM PREVIOUS MEETINGS

Date of Meeting	Title of Report	Directorate	Action(s)	Date Completed and Outcome
22 Jul 20	SCI	People and Place	Definition of a Large Planning Application	
22 Jul 20	Unreasonable Behaviour Policy	Commissioning	Updated policy to be circulated to members	
20 Oct 20	Oldham Work and Skills Strategy Update	People and Place	Recovery Plan and revised Strategy to be brought to the Board	
20 Oct 20	Impact of Covid 19 on Unemployment, including Young People and Care Leavers	People and Place	The update on the Covid-19 recovery plan be brought to the Board at the earliest opportunity.	
20 Oct 20	Community Safety and Cohesion Partnership	Communities and Reform	The draft Plan to be circulated to Board members for comments when completed.	
20 Oct 20	Salary Sacrifice Cycle to Work Scheme	Communities and Reform	Information on the payroll timeline to be circulated to members.	Updated sent to Board Members on 22 Oct 2020.
20 Oct 20	'Let's All Do Our Bit to Tackle Litter' Motion	People and Place	Update on Charity Bins to be received from Environmental Services when available.	